



MAHATMA GANDHI UNIVERSITY
of
MEDICAL SCIENCES & TECHNOLOGY
JAIPUR



MGUMST CONSULTANCY POLICY


REGISTRAR
Mahatma Gandhi University of
Medical Sciences & Technology
Sitapura, JAIPUR-302 022

Approved by the Academic Council in its meeting held on December 24, 2020

**Mahatma Gandhi University of Medical Sciences and Technology (MGUMST), Jaipur
reserves the right to modify the above policy as deemed fit from time to time**



Vision of the University

- To develop MGUMST as an Institution of Excellence, at par with Global standards, in the field of healthcare and allied sciences.
- To amalgamate our colleges, departments, students and alumni to impart world class research and education, aimed at making a positive difference in the healthcare at the national and global level.
- To achieve overall development of learners, including character and moral values, by imbibing a culture of inquisitiveness, inclusion, collaboration and innovation.
- To ensure equality amongst diversity in all respects, reflecting the true Gandhian principles, so that everyone gets a fair opportunity and the best of minds and talent may be recognised and allowed to flourish in the ever-changing competitive environment.

Mission of the University

- To develop dynamic, self-dependent and world class Healthcare Institution dedicated in providing the best medical education and clinical treatment.
- To develop the best healthcare practices in the community, with a spectrum ranging from preventive health measures to excellence in tertiary care, with an aim to establish a healthy, disease-free society.
- To enrol students, staff and faculty in various clinical and non-clinical programs based on the principle of merit and impartiality, and without any discrimination of race, sex, non-disqualifying disability, caste, religion, and national or ethnic origin.
- To utilise the latest technology, as well as, to identify the best possible use of upcoming technology such as Artificial Intelligence to predict, prevent and treat various ailments and illnesses before they affect an individual or the community.



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I. Introduction

- Consultancy is an effective way for a university to disseminate knowledge and make an early and direct impact on society. However, the balance between consultancy and the traditional roles of the academic staff needs to be managed and the interests of the University must be protected. Mahatma Gandhi University of Medical Sciences & Technology, Jaipur encourages faculty and staff members to actively engage in consultancy. The University is committed to supporting external engagements that facilitate knowledge and technology transfer, contributing to economic and social impact with anticipated profound and transformative effect in industry and society.

II. Scope of the Policy

- Consultancy is the provision of expert advice and work crucially dependent on a high degree of intellectual input which is for commercial or non-commercial purpose and without the creation of new knowledge. Consultancy may be carried out either by academic staff or by members of staff who are not on academic contracts such as senior university staff or administrative/ support staff hired for short duration.

III. Objectives

- To encourage staff participation in consultancies that bring opportunities and benefits to the University, its staff and its clients
- To ensure that the undertaking of consultancy and related work by members of the University does not interfere with the proper functioning of their duties as academic or research staff
- To ensure that the benefits of consultancy and related work to the University and its staff are maximized.



IV. Entitlement

- MGUMST allows Faculty/Staff to engage in University (Research, Non-research) and Private Consultancies provided they do not interfere with the discharge of their duties. Consultancies shall be undertaken only with prior approval from President, MGUMST.
- All faculty/staff member must disclose their activities, if they undertake any consultancy and such activities must be conducted outside of the university related activities. Academic /Professional staff must engage in Research or Non-research consultancies beyond the office hours.

V. Types of Consultancy

- University Research Consultancy
 - A Research Consultancy be existent where an academic staff member provides research proficiency or expertise in return for remuneration from an external funder. Such consultancy services may further be categorised into
 - Consultancy that does not involve the use of any institutional facilities and is solely based on the expertise of the Consultant.
 - Consultancy that involves the use of University infrastructure/facilities such as equipment, instrument, laboratory staff, etc.
- University Non-Research Consultancy
 - Non-research Consultancies include non-research undertakings performed under contract for a third party. Non-research Consultancy would include the obligation of professional services to external agencies for a tariff. This would include, but not be restricted to, routine laboratory and other testing of materials, devices, products or produce; scrutiny of data; surveys, including market and opinion surveys; quality control; field trials; the facility of professional advice including possible expert witness advice; the provision of professional services such as design, legal, medical and allied health, participation in fee-paying non-award courses, and community service activity undertaken by members of staff for charity, community or public purposes; guidance for drafting research proposal, IPR awareness etc, guidance for quality enhancement in teaching learning process and research & development.


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- Private Consultancy
 - A staff member may commence a Private Consultancy. In conducting a Private Consultancy, a staff member must not establish a real or potential clash with his obligations to the University or undertake activities which are antagonistic to the interests of the University.
 - No responsibility for Private Consultancy commenced by a staff member shall bestow to the University.
 - It is the responsibility of the staff member commencing a Private Consultancy to make clear to the person or body for which the Private Consultancy is commenced that it is the staff member and not the University who is carrying out the task, and that the University has no responsibility or liability in the matter.
 - A staff member steering a Private Consultancy must certify the following criteria are met:
 - The conduction of tasks associated with the Private Consultancy will be able to be undertaken without unduly affecting the duties of the position;
 - The use of University emblems such as letterheads, brands etc. or University intellectual property is strictly forbidden in Private Consultancies;
 - No University facility (including library resources, power, space, equipment, consumables, telephone facilities) will be used to fulfil the requirements of the Private Consultancy.
 - MGUMST is not bound by any agreement (written or otherwise) relating to the Private Consultancy.

VI. Conflict of Interest

- Engagement in consultancies must not create a conflict of interest, perceived or actual. Any conflict of interest, actual or apparent must be reported to the relevant University Officer for resolution. A conflict of interest may begin when an employee engross in consultancies at the cost of the University's interests or the interests of other employees or students.
- If potential conflicts of interests are not resolved at the respective Dean's level, then it would be reviewed by the advisory committee of MGUMST for final recommendations which would be binding to all parties.
- Any intellectual property arising from any Research and Non-Research Consultancies will be governed by the Intellectual Property Policy of MGUMST.



VII. Revenue Sharing

- There should be perceptible benefit to the University from the Consultancy through income, boosted reputation, and/or expanding the expertise to the staff member.
- The revenue generated from the consultancy project is to be shared by the member and the university after deducting the overheads and all other expenses met by the university, as per the MOU between the University and the consultant.
- All consultancies are required to include overheads. Service Tax as applicable should be paid by the client or Consultant should include in the total cost.
- All remuneration for consultancy should be received by demand draft or electronic transfer in favour of MGUMST only



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